

District Advisory Committee
2010-2011

Date: November 18, 2010

Attendance:

- Kevin Ball- Rosamond (4)
- Brett Boberg- Bingham High (4)
- Jennifer Boehme – JEA
- Melissa Brown- Riverton High (3)
- Cindy Caroll- JEA (1)
- Norman Emerson – Elem. Prin.(2)
- Kyle Hansen – HR
- Diana Kline – MS Prin. (2)
- June LeMaster – HR- Administrator
- Donald Link- HS Prin.(3)
- Lanny Sorenson- Sunset Ridge

The Board authorizes the establishment of a Certificated Advisory Council for the purpose of communicating areas of concern by employee groups within the District.

1. **Grade Transmittal Days:** Principals have reportedly stated that grades must be completed by 3:00 p.m. on the Grade Transmittal Day or pay will be deducted. Principals have reportedly referenced the 2010-2011 negotiated agreement.

The recently ratified negotiations agreement with the JEA for 2010-11 school year states:

“Beginning with the 2010-2011 school year, the equivalent of (9) hours pay, or 0.6%, will be included in the teacher salary schedule for the grade transmittal, preparation, and track change. Teachers will still be required to meet all deadlines and responsibilities regarding grade transmittal, classroom and personal preparation for the first day of school, school closing, and end-of-year check-out.”

Comments: Teachers are required to complete and submit their grades by the deadlines currently in place. Teachers are no longer required to be present at the school on grade transmittal days. Principals and other contracted employees are required to attend on the transmittal day as per contract.

Cindy and Jennifer reported that some teachers had questioned, whether pay would be deducted if a teacher failed to meet the requirements.

Action: The concern regarding pay deduction was reportedly clarified via the local school SAC committee prior to this DAC meeting.

As these duties are included in the job requirement for teachers, failure to comply may result in disciplinary action.

2. **High School PTC seems unproductive:** “High school PTC seem unproductive with teachers meeting with as few as 40 of 180 parents during any conferences. Can we look at options for restructuring the traditional PTC? Many parents now use Skyward and know the academic standing of their student(s)”.

AA437 Parent Involvement and School Community Councils II.C.2: Parents shall have opportunities to discuss their child's educational program and progress with teachers at parent/teacher conferences or other meetings as appropriate.

Comments: Melissa, Brett, and Don each reported low attendance at Parent/Teacher Conferences again this year. It was suggested that low attendance may be because of parental access to Skyward. It may also be because the concern for student performance decreases as students mature and become more responsible for themselves.

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Diana shared how ALL middle schools decided to implement student led conferences, which came after they researched different strategies for conferences. They reportedly have had improved attendance for PTC since student led conferences were implemented. Diana also reported that during an academic year, 1 PTC is student led and the second conference follows the traditional conference format.

Melissa reported that Riverton HS has had many discussions about options for conferences. Brett stated that Bingham HS has had discussions regarding the low attendance issue as well.

Action: It is recommended that options be generated and submitted for approval. Jennifer will discuss the concern with the Superintendent at their next meeting. If anyone has suggestions, please contact Jennifer Boehme.

3. **Advanced Placement:** “How are AP programs funded and how are the funds distributed?”

Information obtained:

- Funding is generated by the number of students passing the test during the previous year.
- 08-09 2,854 students passed (1,871 from Canyons and 983 JSD)
- State funded at rate of \$122.50 per student
- 09-10 974 students passed
- State funded at rate of \$102.40
- The funding distribution was allocated using a per student ratio: number of students passing tests, a contingency for mid-year changes, and ¼ counselor salary from each school.
- Schools receive full funding by mid-year and modifications are made thereafter.
- The passing rate is the greatest factor for increasing school funds each year; however, the amount from the state fluctuates.

-(Information obtained from David Stoddard, Area Administrator)

Comments: Melissa shared her perspective because she teaches both concurrent enrollment and AP classes. She believes there are many similarities between these program; however, did indicate that she believes the AP classes are more rigorous. Based on her experience, she reportedly recommends students take AP classes.

Action: No further action taken.

4. **Student Transcripts:** Suspensions are part of a student transcript. “How long are suspensions reported on student transcripts? When are they are removed?”

Comments: Once information is placed on a transcript, it becomes permanent. The information on the transcript cannot be changed or removed. The state requires all suspensions be recorded on a transcript, beginning in 9th grade.(Information obtained from Anthony Godfrey, Area Administrator)

Utah Code 53A-11-907 no. (4)(a): Each school district or charter school shall maintain a record of all suspended or expelled students and a notation of the recorded suspension or expulsion shall be attached to the individual student’s transcript.

Action: The District Administration is currently checking with the state to determine if we are in compliance with both electronic and permanent transcripts.

5. **2010-11 District Policy Changes:** Copies of each policy were districted and reviewed.

Approved in the Negotiated Agreements:

- DP309 NEG Salary Guidelines
- DP337 NEG Leave of Absence (Personal-15 days) – Licensed
- DP304 NEG Teacher Transfers
- DP327 NEG Reduction in Licensed Staff

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Approved by the Board of Education:

- DP311 Evaluation for Licensed Personnel
- DP351 Job Sharing/Part –Time – Licensed
- DP313 Provisional and Probationary Licensed Personnel
- DP374 Employment Background Checks- NEW
- DP356 Substance Abuse-Free Work Environment

Comments: “ How can we find out if a credit is accepted for lane change?” – District policy allows credit from accredited institutions. A list of accredited schools is available on the internet. There are six regions in the U.S.: Northwestern, Middle States, Western Association, New England Association, North Central Association, and South Western Association. The website for each association will list the accredited institutions in its respective region.

Action: No further action taken.

6. **PLAN Testing for Sophomores:** Brett brought up a concern about PLAN testing for sophomores. Teachers are reportedly asking if they can have a late start so they do not miss so much instructional time.

Comments: Diana shared information on the test and talked about how the middle schools have also requested a late start. Melissa discussed how Riverton HS teachers had concerns about coordinating testing schedules for different grade levels, i.e. when only the junior class is tested, it impacts the entire school schedule.

Action: Both Brett and Melissa were directed to Clyde Mason to discuss their concerns / ideas, as Clyde oversees District testing.

7. **District Calendars:** Don Link asked about the District calendar.

Comments: Don indicated that teachers are becoming more aware of calendars in other Districts. He stated that teachers he has talked with would prefer a longer spring break.

Action: The committee was informed that Sherry Devenberg is the chair of the calendar committee, which meets throughout the year. The calendar committee is comprised of teachers, parents, administrators, etc. and calendars are approved well in advance taking into consideration many factors. All calendar questions may be directed to Sherry Devenberg, Planning and Student Services.

8. **Employee Leave Requests for 2011-12:** The following information was recently published in CURRENT:

[Employee Leave Requests for 2011-12](#)

The Board of Education has chosen to reinstate employee leave requests and has authorized two sabbatical and two educational leaves for the 2011-12 academic year. The Board has also decided that no Leaves of Absence (LOA) will be approved for the 2011-12 academic year due to the obligation of the Board to guarantee positions to employees following a LOA and the large number of employees remaining in the Reduction in Force pool.

For application details and instruction regarding Employee Leave Policies, employees are encouraged to refer to the following District policies on the District website:

DP333NEG - Leave - Sabbatical

DP332NEG - Educational Leave

DP336NEG - Leave of Absence (1 year) - Licensed

DP336B - Leave of Absence (1 year) - Classified

Please direct any questions regarding employee leaves to the Human Resource

Department feeder secretaries. ★